

Certificate III in Retail SIR30207



This program provides you with the knowledge and skills required to operate in a supervisory role in various retail outlets such as specialty stores, supermarkets, department stores and retail fast food outlets.

You will learn a mix of skills that include selling, supervising, leading a team and specific responsibilities such as merchandising. Retail is also the basis to numerous service related occupations.

It is strongly recommended that students participate in work experience if not already working in the Retail Industry.

Delivery: This program is delivered face-to-face, one day per week, 9:00 am – 3:00pm .

Campus location: Caboolture, Redcliffe.

Duration: 18 months (3 semesters).

Fees: \$75 per semester, \$225 full program, plus \$37 administration fee per year.

Dress code: Industry suitable clothing which must comply with occupational health and safety requirements.

Semester 1, 2012

SIRXCOM001A	Communicate in the workplace
SIRXCCS002A	Interact with customers
SIRXIND001A	Work effectively in a Retail environment
SIRXICT001A	Operate retail technology
SIRXOHS001A	Apply safe working practice
SIRXRSK001A	Minimise theft
SIRXCCS001A	Apply point-of-sale handling procedures
SIRZINV001A	Stock control procedures
SIRXCLM001A	Organise and maintain work areas

Semester 2, 2012

SIRXSLSo04A	Build relationships with customers
SIRXOHS002A	Maintain store safety
SIRXRSK002A	Maintain store security
SIRXINV002A	Maintain and order stock
SIRXMPR001A	Profile a retail market

Semester 3, 2013

SIRXQUA001A	Develop innovative ideas
SIRXCCS003A	Coordinate interaction with customers
SIRXMERO05A	Create a display
SIRXSLSo01A	Sell products and services
SIRXFIN001A	Balance point-of-sale terminal

Units are subject to change.

Pathways:

