

- A Statutory Declaration signed by a Justice of the Peace is required for replacement awards.
- Replacement awards may incur a **fee** subject to the *Training and Employment Regulation 2002*.
- Please refer to your Institute Awards Officer regarding fee information and Statutory Declaration requirements.

Please use BLOCK letters - Please print your name/s in full

<b>STUDENT NUMBER: (IF KNOWN)</b> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
<b>FAMILY NAME:</b>		
<b>GIVEN NAMES:</b>		
DATE OF BIRTH	___/___/___	NOTE: Date of birth is for identification only
POSTAL ADDRESS	..... ..... .....Postcode .....	
TELEPHONE NUMBER	*	
<b>REASON FOR RE-PRINT</b>		
<input type="checkbox"/> Lost <input type="checkbox"/> Damaged <input type="checkbox"/> Change of Name	<input type="checkbox"/> Outstanding Debt Paid <input type="checkbox"/> Incorrect Information <input type="checkbox"/> Award lost in post	<input type="checkbox"/> Other, Please specify ..... .....
INSTITUTE		LOCATION
PROGRAM CODE	PROGRAM NAME	
PLAN		
DATE / YEAR OF ISSUE		
APPLICANT'S SIGNATURE	X	DATE
<b>Method of Issue</b> <input type="checkbox"/> By post <input type="checkbox"/> Collect *		
* Please inform the Institute of your telephone number should you need to be contacted when your award has been issued.		

<b>Payment Details:</b>	
Name on card:	
Authorised Amount:	\$
Card Type:	
Card number:	
Expiry date:	
Authorised Signature:	

CSC - OFFICE USE ONLY		
Level of Award:		
Document Number Issued		Date:
Processed by:		Receipt No:

The Brisbane North Institute of TAFE is collecting information on this form in accordance with the Information Privacy Act 2009. The institute is collecting the information on this form to reprint an academic award. Only authorised departmental officers will have access to this information and your personal details will not be given to any other third party without your written consent, unless authorised or required by law.